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COMMITTEE MEMBERSHIPS
IMMIGRANT AND REFUGEE RIGHTS
(CHAIRPERSON)
TRANSPORTATION
(VICE-CHAIRPERSON)
—
BUDGET
—
COMMITTEES AND RULES
—
PUBLIC SAFETY
—
WORKFORCE DEVELOPMENT
—
TRANSPORTATION AND PUBLIC WAY

July 27, 2023

SUPPLEMENTAL DOCUMENTS
from the
COMMITTEE ON IMMIGRANT AND REFUGEE RIGHTS
meeting held on
July 26, 2023

SUBJECT MATTER HEARING / COMMITTEE MEETING

Collect testimony and discuss the roles of the Department of Family & Support Services (DFSS); Chicago Public Schools (CPS); the Office of Emergency Management & Communications (OEMC); and the Chicago Department of Public Health (CDPH) in welcoming new arrivals



Welcoming New Arrivals to Chicago

Committee on Immigrant and Refugee Rights Hearing

July 26, 2023



Agenda

- **Introductions**

- Beatriz Ponce de León, Deputy Mayor
- Matt Doughtie, OEMC
- Brandie Knazze, DFSS Commissioner
- Beata Arceo, CPS

- **Office of Immigrant, Migrant, and Refugee Rights**
- **Office of Emergency Management & Communications**
- **Department of Family and Support Services**
- **Chicago Public Schools**





Office of Immigrant, Migrant, and Refugee Rights

- Provide strategic leadership of the asylum seeker response effort
- Promote long-term integration of immigrants, migrants, and refugees into the life of Chicago
- Operationalize the Welcoming City Ordinance across city agencies and through multi-sector partnerships
- Share resources and accurate information about immigration policy and immigrant integration





Chicago is a Welcoming City

- **Founded by a Haitian immigrant – Jean Baptiste Pointe DuSable**
 - An entrepreneur migrating to present-day Chicago and by 1778, married Kitihawa, a Potawatomi woman.
- **Settlement House Movement**
 - In 1889, Jane Addams and Ellen Gates Starr established Hull-House in Chicago, the first settlement house in the United States.
- **Mayor Harold Washington issues executive order paving the way for Chicago to become a Welcoming City**
 - Ending the city's practice of asking job and license applicants about their U.S. citizenship and halting cooperation by city agencies with federal immigration authorities.
- **Chicagoans have organized in support of immigration policy and immigrant rights**
 - May 1st, 2006, a crowd of between 250,000 – 500,000 marched from Union Park to Federal Plaza protesting a harsh anti-immigration law pending in Congress.
- **Welcoming and resettling immigrants and refugees in recent years**
 - Afghan, Ukrainian, and South American countries. Seeking asylum is a human right.





Census

As of 7/25/23

- Chicago has welcomed over **11,500** asylum seekers since August 2022
 - **3,794** new arrivals in city shelter from **August 2022 – Jan 2023**
 - **5,445** new arrivals in city shelters (**43.5% increase**)
- **941** new arrivals awaiting placement at police district stations, O'Hare and Midway
 - **68** buses have arrived since January 2023
 - **60** buses arrived since May 2023



Countries of Origin

- Venezuela
- Colombia
- Guatemala
- Russia
- El Salvador
- Afghanistan
- Nicaragua
- Panama

- Ecuador
- Angola
- Peru
- Congo
- Haiti
- Honduras
- Ethiopia
- Mexico

- Morocco
- Dominican Republic
- Argentina
- Pakistan
- Costa Rica

★ The Journey Map: The Road to Resettlement



All hands-on-deck!





Expanding Supports

- Wrap-around case management across shelters in collaboration with the State and Illinois Coalition for Immigrant and Refugee Rights
- Illinois Welcoming Centers to support in Police Districts
- Coordinating with mutual aid networks
- Community engagement
- City-run volunteer program (under development)



Federal Advocacy

- **Consistent Engagement with the Chicago Congressional Delegation**
 - Senators Durbin & Duckworth, and Congresspeople Jackson, Kelly, Ramirez, Garcia, Quigley, Casten, Davis, Krishnamoorthi, and Schakowsky are all engaged and supportive in our efforts.
 - Our engagement includes monthly briefings on the situation in Chicago, consistent updates to federal advocacy for funding, resources, and policies that help support our efforts.
- **Urge support for expedited work authorizations, housing assistance, and additional flexible funding streams to assure sustainability of resettlement.**



Office of Emergency Management and Communications (OEMC)



- Hosting partners and daily meetings at the City's Emergency Operations Center (EOC)
- Site identification, assessment, and start-up
- Providing reception teams at the Union Station landing zone
- Coordinating logistics and resource management, including meals, transportation, laundry service, and shelter supplies.
- Developing planning and guidance documents, including Situation Reports and Incident Action Plans
- Providing data analysis



Status Update

- Since August 2022, the City has established **31 shelters** and two airport staging areas throughout the city to quickly and safely provide shelter to new arrivals.
 - Large capacity with space for eating, showers, and must pass safety tests
 - An empty space does not equate an adequate shelter
 - The City is limited to spaces within city limits as that is our only jurisdiction
 - The State or County would be responsible for finding other spaces if they wanted to create shelter outside the City of Chicago
 - The federal government has not issued a disaster declaration; therefore, certain resources, such as Red Cross, unavailable

★ Recent Community Meetings/Upcoming Openings

- 48th Ward Residents Zoom Meeting for Broadway Armory held July 19
- Community meeting for AIC held July 21st
- Wadsworth/Woodlawn Community Meeting held July 25
- Committee Hearing on Immigrant and Refugee Rights – July 26
- Broadway Armory Community Meeting – July 27th

Shelter Openings

Shelter	Open Date	Type	Capacity
Near South Health Center	7/20/2023	Single men	150
Super 8	7/24/2023	Families	264
AIC (will support moves from Daley and Wright College)	7/28/2023	Families	Up to 600 clients by August. Up to 800 clients by early September. Possible further expansion in coming months

Current Shelter Locations

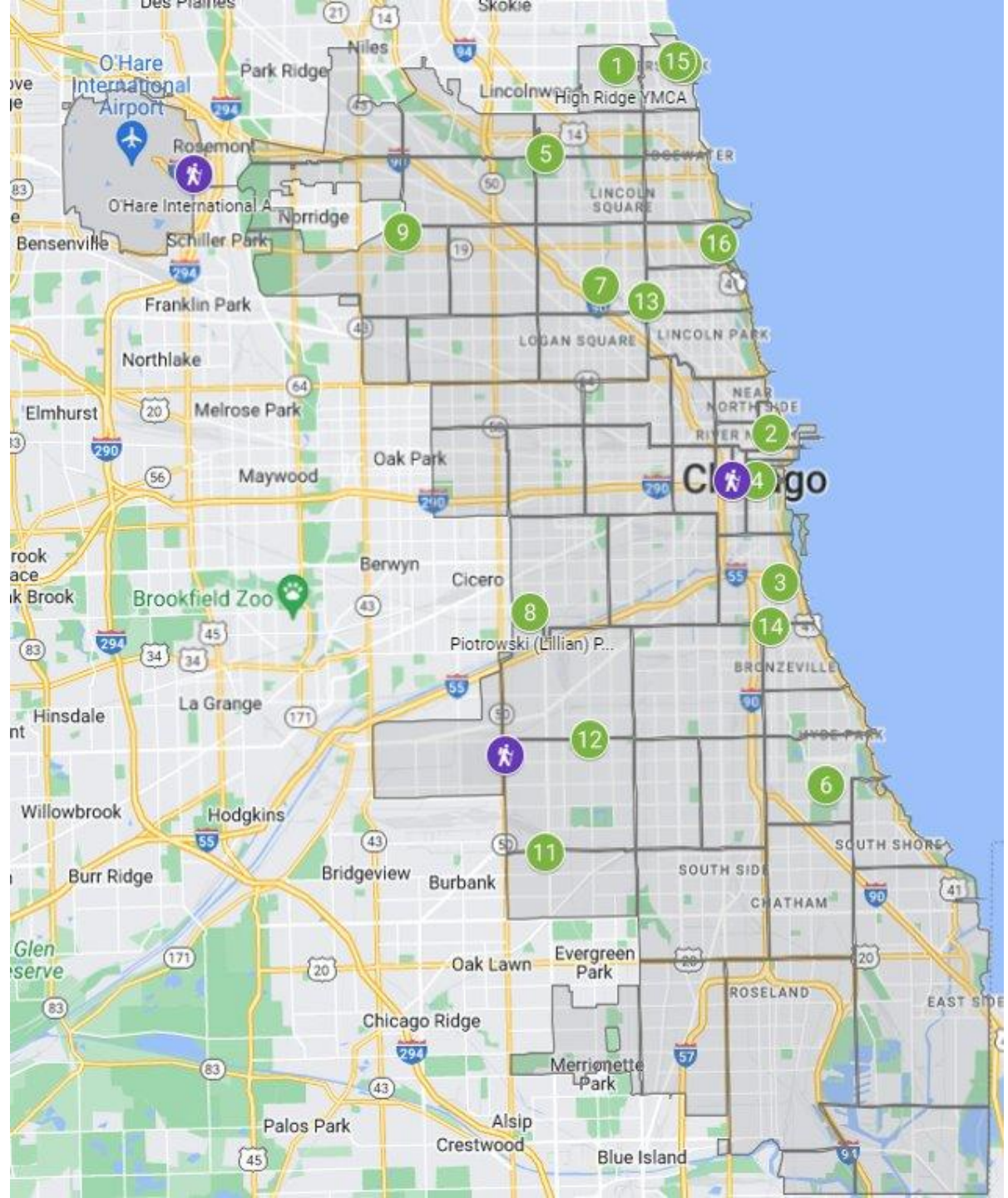
Location	Ward	Current Census	Shelter Type
High Ridge YMCA	50	155	Single Men and Women
YWLA	4	244	Single Men
Wadsworth	20	583	Single Men and Women
Social Club	4	1,191	Single Men and Women
Inn of Chicago	42	1,457	Families
North Park Village	39	176	Families
Leone Beach Park	49	101	Single Men
Brands Park	33	150	Families
Piotrowski Park	22	200	Families
Wright College	38	403	Families
Daley College	18	409	Families
Gage Park	15	278	Single Men and Women
New Life Church	32	40	Families
Near South HC	3	92	Single Men
Super 8 Motel	49	NEW	Families
TOTAL		5,479	



Map showing current New Arrival Shelters



Shelter Sites (16)





Department of Family and Support Services (DFSS)



Shelters: Services offered

Intake process and access to existing case management support:

- Outmigration – Catholic Charities
- Resettlement – Catholic Charities, IHDA, and New Life
- Legal – MFS Legal Aid Society and partners
- Health – Mental health screening and appointment for health screening in partnership with Cook County Health; on-site health care from CDPH lead coordinating organizations Heartland Alliance Health and Lawndale Christian Health Center
- CityKey – City Clerk
- IDHS Victims of Trafficking, Torture, or Other Serious Crimes (VTTC) Benefits Enrollment
- Chicago Public Schools enrollment

★ Shelters: Youth programming

- DFSS has enrolled youth in the following programs:
 - 198 youth are in CPS *summer* programming
 - 25 children ages 0-5 are registered in early learning programs
 - Other partnerships with Beyond the Ball, After School Matters, YMCA, and Urban Initiatives
- Chicago Public Libraries facilitates on-site "Storytime" to 100+ youth each week.
- Licensed therapists and social workers from SkyART provide art therapy and free art supplies.
- Early Head Start enrollment: Parents with children 0-2 years old are provided on-site, individualized 90-minute sessions with parents, child, and a parent educator.



★ Shelters: Resettlement Efforts

- Goal is for new arrivals to become **self-sufficient, self-autonomous, and self-actualized.**
- Resettlement Services began April 17, 2023.
- To date, **543** signed leases and **348** moves to permanent housing.
 - **23.4% increase** in signed leases since June 27
 - **84.1% increase** in movement to permanent housing since June 27
- With FY24 funding from the State, Catholic Charities began housing assessments for the next group of arrivals (November 1st and forward). With this recent expansion, Catholic Charities will be working with households at all shelters.
 - IHDA and their delegates are working with this same group for rental assistance.
 - New Life is assisting in move out and furniture support.



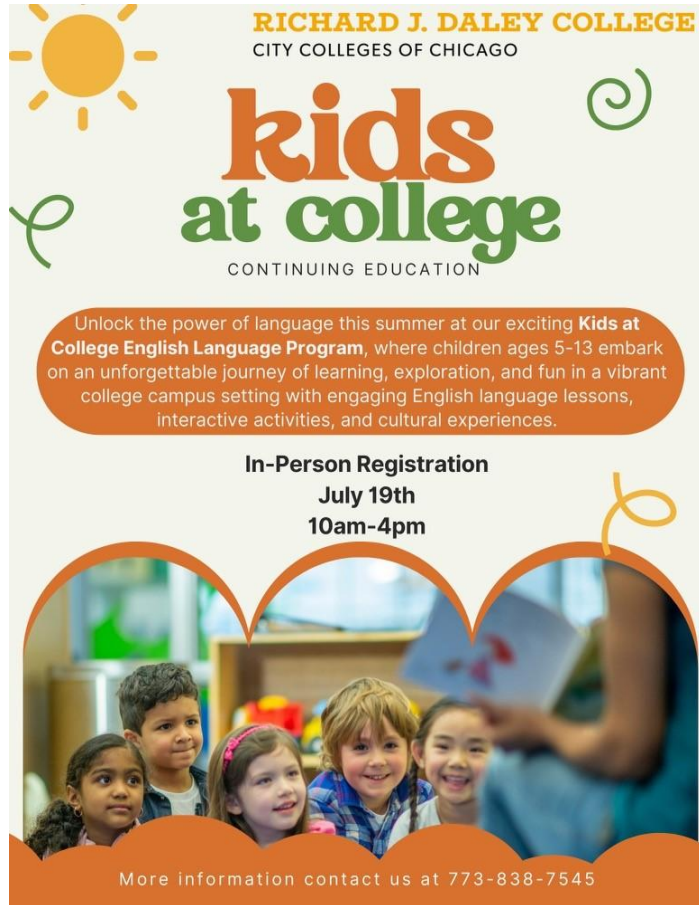


Shelters: Case Management

- With funding support from IDHS, DFSS is coordinating the roll-out of CBO case management with the Illinois Coalition for Immigrant and Refugee Rights (ICIRR)
 - CBO case management will focus on school enrollment, educational workshops (i.e., know your rights), public benefits enrollment, referrals to social services, and community integration support as new arrivals move into stable housing.
- ICIRR has identified CBO sub-partners from or near communities where each shelter operates. ICIRR case management will typically be 5 days per week and Favorite case managers will scale back.
 - DFSS and ICIRR held first day "kick-off" orientations at nine shelters the last two weeks and the remaining five are happening this week.



★ Shelters: English as a Second Language



RICHARD J. DALEY COLLEGE
CITY COLLEGES OF CHICAGO

**kids
at college**
CONTINUING EDUCATION

Unlock the power of language this summer at our exciting **Kids at College English Language Program**, where children ages 5-13 embark on an unforgettable journey of learning, exploration, and fun in a vibrant college campus setting with engaging English language lessons, interactive activities, and cultural experiences.

In-Person Registration
July 19th
10am-4pm

More information contact us at 773-838-7545

The flyer features a sun icon, a swirl, and a photograph of diverse children in a classroom setting. The text is primarily in orange and green colors.

- City College partnerships for ESL classes for kids and adults
 - Currently at Daley, Wright, and Wadsworth
 - DFSS is actively coordinating with CCC to bring additional ESL courses on-site
- Enrollment for the kids' program started July 19th and future expansion is being planned



Shelters: Safety and Maintenance

- DFSS works closely with CPD, AIS, and other City Departments to address community safety concerns including:
 - Parking enforcement
 - Informal street vendors
 - Disturbances on the public way
 - Illegal activity
- Staff are asked to pick up litter around the immediate area of the shelter, often includes residents that volunteer to help.
- ICIRR CBO partners will be providing cultural competency workshops for shelter residents, educating on cultural norms in the U.S. and Chicago and helping reinforce shelter rules and expectations.



★ Shelters: Pivot to CBO Shelter Staffing Model

- The City seeks to improve the next phase of shelter operations by:
 - Investing in the local workforce and structures of care for long-term sustainability
 - Delivering culturally responsive services, including the integration of historical and current local community context
 - Delivering shelter services that support holistic case management
 - Activating additional New Arrivals emergency shelters to decrease the reliance on police stations as temporary and informal shelter while New Arrivals are awaiting placement. Currently, New Arrivals in need of emergency shelter may have to wait at police stations for an extended period due to extremely limited shelter bed capacity.
 - Strategizing with the City, State and community stakeholders on how to unify the new arrival and homeless shelter and re-housing systems.



Shelters: Pivot to CBO Shelter Staffing Model Continued

- DFSS plans to issue an RFP for CBOs to operate shelters in a phased approach
 - Exploring two options
 1. Seeking CBO operators for 8 current facilities and
 2. Seeking CBO operators for CBO-identified facilities
 - Target date for contract start date November 1st.
 - Contracted staff will be necessary until CBO operators are in place.





Chicago Public Schools (CPS)



CPS Enrollment Pathways



NEWCOMER ENROLLMENT OVERVIEW

Newcomers to CPS			
Immigrant Students	International / Exchange Students	Refugee Students	Unaccompanied Minors / Asylum Seeker Students
Enrollment Partners			
Families	Resettlement Agencies	Community Organizations	Department of Family & Support Services

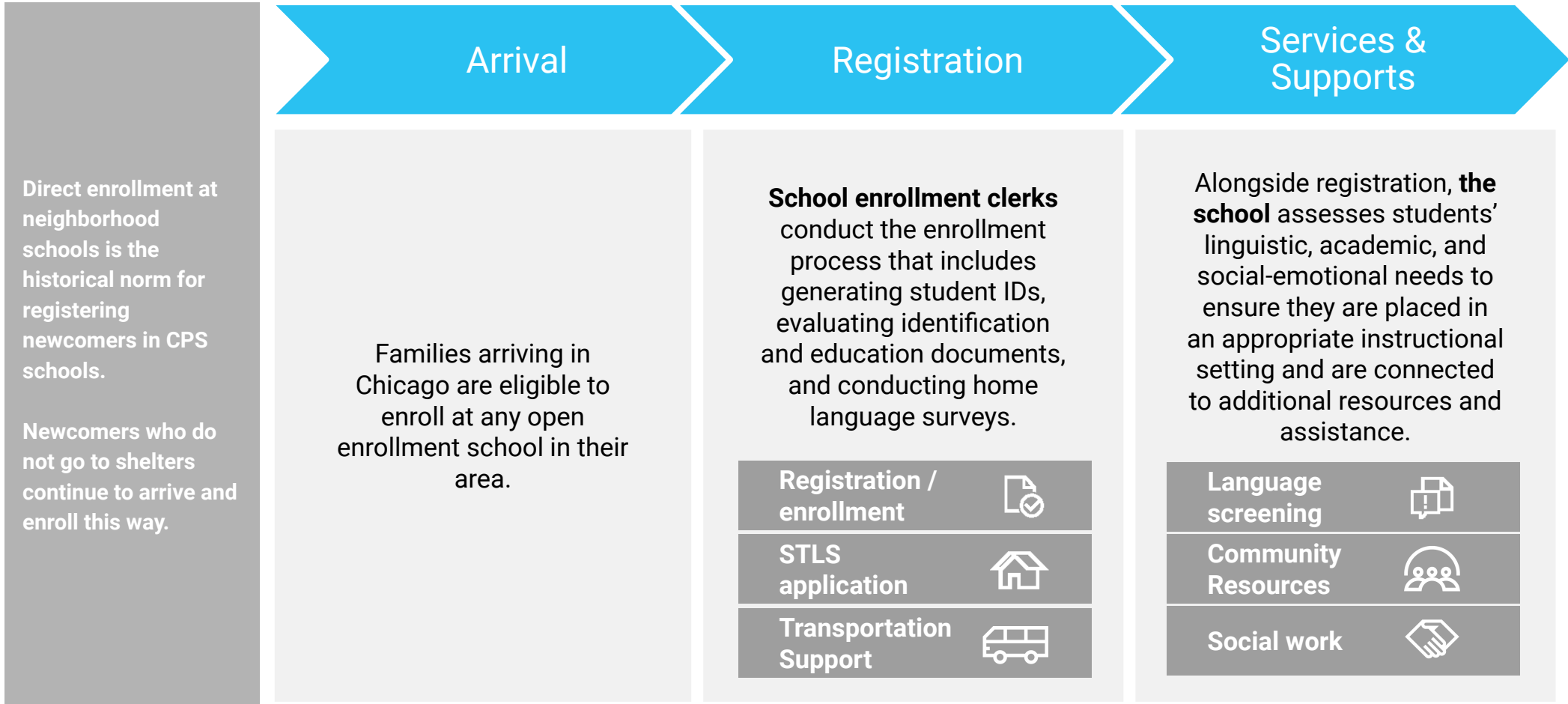
CPS Students

Students in Temporary Living Situations (STLS)

English Learners (ELs)



NEIGHBORHOOD SCHOOL ENROLLMENT





SHELTERS / CPS CENTRAL OFFICE ENROLLMENT

Over the course of the 2022-2023 school year, communication between CPS and DFSS allowed central office staff to directly enroll newcomers and assign them to neighborhood schools in the area of their shelter.

This has relieved pressure on receiving schools and helped ensure students are matched with schools that can meet their educational needs.



Arrival

Newcomers arriving at shelters **outside** of the operational area of the Clemente Welcome Center, are routed to CPS' central office.

Shelters communicate information on new arrivals to CPS to facilitate enrollment.

Registration

CPS central office assigns students to referral schools based on best fit and conducts initial enrollment and registration.

Shelters distribute transportation support until this is taken over by referral schools.

- Registration / enrollment
- STLS application
- Transportation Support

Services & Supports

Referral schools assess students' linguistic, academic, and social-emotional needs to ensure they are placed in an appropriate instructional setting and are connected to additional resources and assistance.

- Language screening
- Community Resources
- Social work



SHELTERS / WELCOME CENTER ENROLLMENT

While CPS central office staff can conduct school assignment and initial registration, other assessments, services, and supports have been handled at the school level.

The pilot Welcome Center can alleviate this pressure by providing the full suite of enrollment services before students ever arrive at their referral school.

Arrival

Newcomers arriving at shelters **inside** the operational area of the **Clemente Welcome Center (CWC)** are routed to the CWC.

Shelters communicate information on new arrivals to CPS to facilitate enrollment.

Registration

Families receive an appointment date and transportation support for the **Clemente Welcome Center**.

CWC serves as a one-stop shop for enrollment, evaluation, and service provision for families arriving at shelters.

Services & Supports

Alongside registration, the **Clemente Welcome Center** assesses students' linguistic, academic, medical, and social-emotional needs to ensure they are placed in an appropriate instructional setting and are connected to additional resources and assistance.



WELCOME CENTERS WILL PROVIDE CENTRALIZED ENROLLMENT SERVICES FOR FAMILIES

Key Services	
Registration / enrollment	
Language screening	
STLS application	
Social work	
Transportation Support	
Community Resources	

Pilot Specifications
<ul style="list-style-type: none">● Location: Roberto Clemente Community Academy● Hours of Operation: 9am - 2pm● Staffing Model: Welcome Center manager + 6-7 cross-trained staff<ul style="list-style-type: none">○ City-wide clerk○ Clerk assistant○ Parent coordinator○ Language assessor○ Certified social worker○ Health coordinator and vendor○ Dedicated security officer● Resources estimated: Staff, language line support, and transportation resources● Estimated service time per family: 2.5 - 4 hrs



SUPPORTS FOR SCHOOLS AND TEACHERS

Staffing

Teacher Positions

Miscellaneous Staff Buckets

Training

**Teacher Professional Development
(PD)**

**Counselor Professional Development
(PD)**

Sensitivity Training

Resources

**Social-Emotional Learning (SEL)
Supports**

**Dual Language / Bilingual
Curriculum**

STLS Funding & Resources



CPS Park Programming Support



PARK PROGRAMMING AT CPS SCHOOLS

STEPS	LEADS	DETAILS	OUTCOME
Determining Park Locations	City of Chicago, Chicago Park District	Chicago Park District, CPS IGA, CPS Real Estate	Preliminary Park District locations are shared with CPS Intergovernmental Affairs
Review Potential School Host	CPS IGA, CPS Office of Network Support	Network Chiefs and Deputies are informed on potential sites' programming, hours, and logistics	Network Chiefs and Deputies prepare to review locations with respective Principals
School Approval	CPS Office of Network Support, School Administrator(s)	Network Chiefs and Deputies meet with Principals to review park programs, hours, and logistics	What to review: <ul style="list-style-type: none">• Does the school have space to accommodate programs?• Do the program hours align?• What questions do principals have?• When can programming start?
Site Review	Chicago Park District, CPS IGA, CPS Office of Safety and Security	A walk-thru of the pre- approved CPS site	Safety Plan for the school and Background checks for Park employees
Execution	Chicago Park District, CPS IGA, CPS Real Estate	Finalize an MOU between Parks/CPS and determine start date	Communication is shared with the community

As part of the City's efforts to support new arrivals and asylum seekers, Chicago Public Schools (CPS) has been asked to support Park District programming in areas where Park Fieldhouses are being repurposed as respite sites. This slide serves as a guide as to how CPS will approach and execute school sites that host park programming.



Priorities and Call to Action

Top Priorities

- Move asylum seekers out of police stations and into temporary shelter
- Open new shelters across the city
- Build community among shelter residents and community members
- Invest in our host communities
- Get it right

Advocacy

Federal

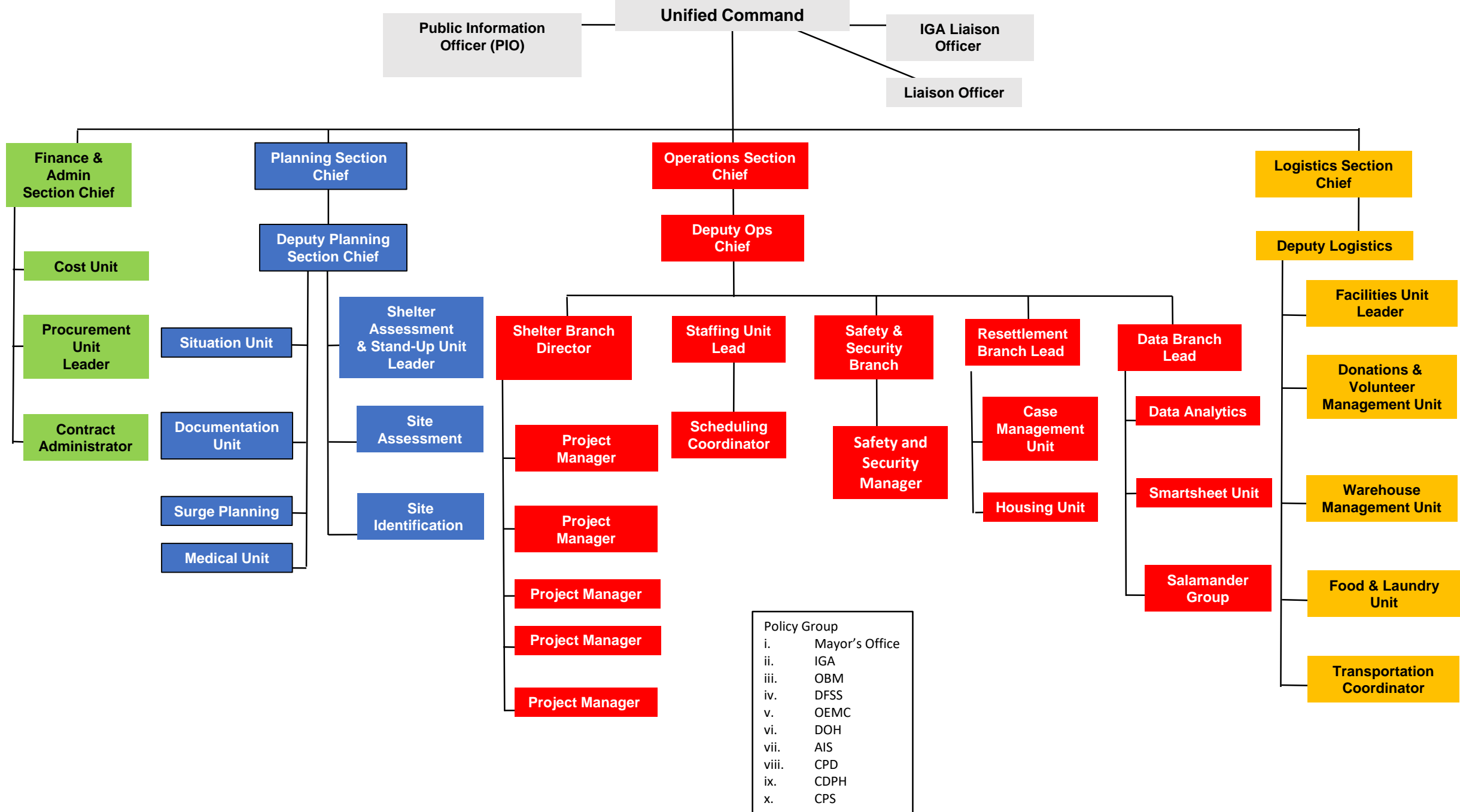
- Provide more federal funds to sustain shelter operations
- Expedite work permits to promote self-sufficiency
- Improving back log on asylum applications

State

- Expanded funding for other municipalities in welcoming new arrivals
- Support on federal advocacy



Questions



Incident Commanders and Command Staff

United Command (DFSS, OEMC): Unified Command defines the broad strategy for the response. Will work to develop the mission strategy and lead decision-making in emergency shelter operations and accompanying services.

Deputy Incident Commander: Perform task as requested by the Incident Commander and represent an Assisting Agency that may share jurisdiction.

Safety Officer The Safety and Security Officer monitors incident operations and advises the Unified Command on all matters relating to operational safety and security, including the health and safety of incident personnel and the policy dictating the operations of all onsite security personnel.

Public Information Officer (OEMC): PIOs develop public information products, coordinate with partners in joint messaging, handle media inquiries, manage social media, monitor and respond to rumors, and generally assist with verifying and disseminating accurate, accessible and timely information

Liaison Officer (CSCC): The Liaison Officer serves as a conduit of information and assistance between incident personnel and organizations that are assisting or cooperating with the response. The LNO serves as the single point of contact for governmental departments and agencies.

Policy Group: The Policy Group provides policy guidance to incident personnel, support resource prioritization and allocation, and enables decision making among elected and appointed officials and senior executives in other organizations as well as those directly responsible for incident management.

Planning Section

Chief (CDA): The Planning Section Chief oversees incident-related data gathering and analysis regarding incident operations and assigned resources, facilitates planning meetings, and prepares planning materials as necessary.

Deputy: The Planning Section Deputy Chief may assume responsibility for a specific portion of the primary planning function, work as relief for the Planning Section Chief, or be assigned to other tasks. They must be as proficient in the planning function as the section chief.

Situation Unit Leader (OEMC): Oversees the collection, maintains and displays incident information and status, establishes and maintains situational awareness for all incident responders, and identifies and prepares courses of action, based on information from various Operations Section branches and units, to present to leadership and decision-makers.

Situation Unit (DPD, OEMC): Gathers the intelligence from the Southern Border and coordinates with fusion centers from New York, Los Angeles, and Washington D.C to report bus departures. Maintains situational awareness for all incident responders, and identifies and prepares courses of action, based on information from various Operations Section branches and units.

Documentation Unit (OEMC): The Documentation Unit is responsible for maintaining incident records and documentation including job assignment forms, resource requests, general messages, and other information coming out of the EOC and the field. The Doc Unit maintains this data for legal, analytical, and historical purposes. This Unit also assists the Situation Unit in compiling and disseminating the Incident Action Plan (IAP).



Surge Planning Unit : Recovery Planning Unit : The Recovery Planning Unit identifies recovery objectives and priorities, organizes and analyzes information on applicable recovery programs, develops recommendations for leadership and overall focuses on how best to restore the City of Chicago services and personnel to their respective departments while sustaining the New Arrivals mission.

Medical Unit (CDPH): Responsible for ensuring occupational health of all incident personnel, including planning for and coordinating incident emergency response.

Resource Management Unit (OEMC): The Recovery Planning Unit identifies recovery objectives and priorities, organizes and analyzes information on applicable recovery programs, develops recommendations for leadership and overall focuses on how best to restore the City of Chicago services and personnel to their respective departments while sustaining the New Arrivals mission.

Recovery Planning Unit – (OEMC, DOH): The Recovery Planning Unit identifies recovery objectives and priorities, organizes and analyzes information on applicable recovery programs, develops recommendations for leadership and overall focuses on how best to restore the City of Chicago services and personnel to their respective departments while sustaining the New Arrivals mission.

Health and Medical

Branch Unit (CDPH): Liaise with public health, medical, and behavioral health partners to provide healthcare, vaccines, and other medical needs.

Deputy: Developing quality improvement and patient safety initiatives and provide direction to the agency for the improvement and maintenance of standard of care to all persons served. As a leader, the person in this position will have excellent communication skills and be a consensus builder guiding positive change and building teams to improve policies and practices that affect healthcare delivery. All qualified candidates are encouraged to apply.

Logistics Section

Chief (Favorite Staff Contractor): Gather information on current response facilities and provide this to the Situation Unit. The logistics section chief is responsible for managing the logistics that supports the strategies and tactics, in coordination with procurement including transportation, distribution, and maintenance of supplies and equipment. This includes ensuring that resources such as food, water, shelter, medical supplies, and equipment are available for the incident response team. The must also manages the city provided IT infrastructure at shelter locations, volunteers supporting operations and inventorying, and coordinating with other sections and agencies to ensure that resources are available when needed.

Deputy : Food, Laundry, and Transportation Unit : Manages and tracks activity of food service provider. Serves as the point of contact, with authority change the terms of service based on operational needs, pending approval from the operations section chief. Manages and tracks activity of laundry service provider. Serves as the point of contact, with authority change the terms of service based on operational needs, pending approval from the operations section chief. This unit receives requests and coordinates transportation of shelter residents to health and medical appointments and the MARC as needed. Coordinates laundry needs at various shelters by providing detergent or managing laundry services for shelters without washers and dryers onsite.

Facilities Unit (AIS): Acquires and allocates resources, including computers and connectivity devices and services that support the functionality, safety, and sustainability of buildings, grounds, infrastructure, and real estate. Facilities management include lease management, including lease administration for city owned facilities and liaising with the appropriate city contract who owns the contract facility contract.

Donations Management Unit (MO): Address high-level corporate offers and coordinating with community-based organizations collection drives. Facilitates requests for goods and services from the private sector and assist with the processing of those offers. This person also designates point of contact (donor and/or storage facility) to coordinate with for field activity, including shelter operations, resource delivery and inventorying.

Volunteer Management Unit : Coordinates and schedules volunteers from city departments to support operations or logistics related task. This person also designates point of contact, such as support staff at shelters or other work locations, to coordinate with for field activity, including shelter operations, resource delivery and inventorying.

Warehouse Management Unit (OEMC and Favorite Staff Contractor): Supervise daily warehouse activities, including quality assurance, inventory control, space management, logistics, floor productivity, shipping, and customer service. Schedule and oversee warehouse team and manage the flow and quality of work to maximize efficiency and minimize overtime.

Landing Zone Operations (OEMC): Oversees the arrival of asylum seekers via charter bus at Union Station. Coordinates with CTA and Operations unit to ensure new arrivals are welcomed and provided with transportation to shelter and any other logistical needs.

Finance/Administration

Chief (OBM): Monitor the utilization of financial assets and the accounting for financial expenditures. Supervise the documentation of expenditures and cost reimbursement activities.

Deputy : Responsible for all financial aspects of a business or organization. They manage the budget, prepare financial reports, and ensure that all financial transactions are conducted legally and ethically.

Time Unit : Oversees unit staff who ensure the daily recording of incident personnel and configures unit with personnel to meet incident needs.

Cost Unit (OBM): Responsible for collecting all cost data, performing cost-effectiveness analyzes, and providing cost estimates and cost-saving recommendations.

Procurement Unit Leader (DFSS): Responsible for administering financial matters pertaining to vendor contracts and agreements and ensuring compliance with incident agency policy for wildland fire or all-hazard incidents.

Procurement Unit (OPSA): Responsible for the execution of the procurement or store's function.

Operations Section

Chief (DFSS): The Operations Section Chief is responsible for developing and managing the Operations Section to accomplish the incident objectives set by Unified Command. The Chief will develop strategies and tactics, organize and assign field resources, and work with the other Section Chiefs to manage the incident.



Deputy (Favorite Staff Contractor): The Operations Section Deputy Chief may assume responsibility for a specific portion of the primary operations function, work as relief for the Operations Section Chief, or be assigned to other tasks. They must be as proficient in the operations function as the section chief.

Sheltering Branch

Director (DFSS): Oversee the day-to-day operations of the shelter facility, and enforce all program policies, procedures, and guidelines, as well as client contributions and responsibilities.

Project Management (DFSS): Responsible to plan, organize, implement and supervise the Shelter and programs. Responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction and control.

Shelter Assessment and Stand-Up Branch

Shelter Assessment and Stand-Up Leader: Oversees facilities in use as shelters, manages shelter site setup and demobilization, provides facility maintenance services at City-owned locations, and works with the Finance Section to clarify any contractual issues between the City and private facilities.

Site Assessment: The process of identifying the presence or likely presence of any hazardous materials on a property, where conditions indicate a release or threatened release of hazardous materials into structures on the property or into soils, groundwater, or surface water.

Site Identification Team: The assessment team identifies observations that the site should consider further as well as practices that the site executes and/or manages well.

Safety and Security Branch Director

Safety and Security Branch Director (CPD): Manages the security programs and safety procedures for a facility, organization, company, or institution. You oversee all security activities and develop and implement plans to respond to issues or threats. You also ensure compliance with safety regulations.

Safety Officer: Conducts site security assessments, recommends minimum staffing, manages security personnel schedules, and works with the Finance Section to procure additional security resources as needed.

Site and Safety Assessment Team (AIS): Identify jobsite hazards, assess the risks, and classify the hazards.

Resettlement Branch

Director : provides expert guidance and leadership to the organization while leveraging industry knowledge and best practices to promote the mission and vision of resettlement programs and the organization. Supports culture development and management efforts.

Case Management Unit (Catholic Charities): Provides Refugee Resettlement Program to assist people who are unable to return to their home countries due to persecution or repression for reasons of race, religion, nationality, membership in a particular social group, or political affiliation.

Housing Unit (DOH): Identifies housing and rental assistance programs, provides resources to eligible applicants, supports applicants through education and financial literacy as related to housing, and coordinates with the Planning Section to develop plans and processes.

Staffing Unit

Director : Overseas the operation of recruiting employees by evaluating their skills, knowledge, and then offering them specific job roles accordingly.

Data Branch

Data Branch Leader (CHA): Is responsible for completion of Data Branch objectives and coordination with other branches providing data and requesting data

Smartsheets Team (Favorite Staff Contractor): Software servicing provider used to assign tasks, track project progress, manage calendars, share documents, and manage other work, using a tabular user interface.

Salamander (Favorite Staff Contractor): A software that bases itself on a simple and detailed interface. Allows us to properly collaborate and Manage the Profiles of any asylum seekers within the project. Salamander Live facilitates tracking ongoing project progress, managing residents at the shelters, and keeping a proper database of all that information.

IT Support (AIS): The Information Technology (IT) cadre provides the most efficient, expeditious, and cost saving information services at all incident locations during initial setup, continuation of operations, phase down, and at closure. They are responsible for routine testing, quality assurance, configuration, installation, implementation, and maintenance of networked systems used for the transmission of information in voice, data, and/or video formats. They also provide hands-on technical assistance, perform configurations, and resolve technology related issues.

Data Analytics (CCDERMRS): The process of inspecting, cleansing, transforming, and modeling data with the goal of discovering useful information, informing conclusions, and supporting decision-making